



Procedures for Mobile Home removal Application

Removal Fee

Singlewide \$200.00

Doublewide \$400.00

1. Property Owner/Agent will come into office fill out form. Pay ALL Fee(s) and/or violations due before form can be approved by the ACC. Request and Approvals must comply with the Deed Restrictions.
2. Must have Mobile home description to be be moved.
3. Property Owner/Agent is responsible for damage to the roads and utilities. A one-time fee of Singlewide \$200.00/Doublewide \$400.00 will be payable and due at time of application. This will be used for road repairs needed due to heavy trucks/equipment entering the [property during removal of home.
4. Property/Agent must furnish proof of ownership with this form and show proof all fee(s) and/or violations are current prior to approval.
5. Regardless of distance traveled, Final Inspection for Approval will be at front gate before exit will be permitted. A copy of this form signed by the ACC and property Owner/Agent must accompany the mobile home and driver before exiting the property.
6. You must give at least five (5) days' notice to the ACC or Office when removal is to begin.
7. The exit gate will be opened by appointment only and ONLY during business hours. No Weekends or Holidays.

There Will Be NO Exceptions!

**SHADYBROOK ARCHITECTURAL CONTROL COMMITTEE
MOBILE HOME REMOVAL APPLICATION
ONE TIME FEE
Singlewide \$200.00
Doublewide \$400.00**

PROPERTY OWNER(S) NAME/AGENT: _____ DATE: _____

ADDRESS: _____ CITY: _____ STATE: _____

PHONE NO: . _____ UNIT(S): _____ LOT(S): _____

ENTRANCE/EXIT FEE OF Singlewide \$200.00/Doublewide\$400.00 PAID ON: _____

MOBILE HOME DESCRIPTION TO BE MOVED

MAKE _____ SERIAL NO: _____ YEAR _____ SIZE _____

REASON FOR REMOVAL: _____ REMOVAL DATE: _____

TIME: _____ CONTRACTOR REMOVING HOME: _____

REGARDLESS OF THE DISTANCE TRAVELED, FINAL INSPECTION FOR APPROVAL WILL BE AT THE GATE BEFORE EXIT IS PERMITTED. A COPY OF THIS FORM SIGNED BY AN ACC MEMBER AND PROPERTY OWNER/AGENT MUST ACCOMPANY THE MOBILE HOME BEFORE EXITING.

APPROVED TO EXIT FRONT GATE YES _____ NO _____

I understand the following must be submitted for Home Removal:

- All request and approvals must comply with Deed Restrictions.
- Property/Owner(s) /Mobile Home Dealer is responsible for damage to roads and/or utilities. A one-time fee of Singlewide \$200.00/Doublewide \$400.00 will be payable and due at time of application.
- Property owner and/or Agent must furnish proof of ownership with this form. Dealer must have copy of Warranty Deed or all paperwork required attached to form.
- Shows proof all Maintenance fee(s) and/or Violations are current prior to approval.
- You must give at least five (5) days' notice to the ACC or Office Mgr. before home is moved out. The entry gate will be opened by Appointment only and NO Weekends or Holidays. No Exceptions.
- Regardless of the distance traveled, final inspection for approval will be at the gate before exit is permitted. A copy of this form signed by an ACC Member and Property Owner/Agent must accompany the mobile home before exiting.

Date

Property Owner /Agent Signature

Date Approved

Architectural Director Signature