



**Procedures for Site Built/Building Application
\$200.00 One Time Fee**

1. Resident will come into office fill out form. Pay all fee(s) and/or violations due before form can be approved by ACC. Request and Approvals must comply with the Restricted Covenants. An approval granted on improvements not meeting the requirements of the Restrictive Covenants will not act as a waiver of said Restrictive Covenants.
2. Must attach floor plan, exterior elevation and site plan. (Must show the distance of each property line of location of home).
3. Must furnish copy of agreement to install septic system to meet Cherokee County and Texas Rules and Regulations for Septic Systems and copy of permits issued.
4. Property owner must furnish proof of lot ownership with this form and proof ALL fee(s) and/or violations are current prior to approval.
5. Property Owner is responsible for damage to roads and utilities. A one-time fee of two hundred dollars (\$200.00) will be payable and due at time of application. This will be used for road repairs needed due to heavy trucks/equipment entering property during construction of home.

A copy of the Site Built Home/Building Application form will be returned to you within thirty (30) days after the on-site inspection.

You must give at least five (5) days' notice to the ACC or Office Mgr. when construction is to begin. The entry gate will be opened by appointment only and only during business hours.

The home cannot be occupied temporarily or permanently, until all utilities and the septic system is installed.

**ARCHITECTURAL CONTROL COMMITTEE
SITE BUILT HOME APPLICATION
\$200.00 ONE TIME FEE**

PROPERTY OWNER(S) NAME: _____ DATE: _____
ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____
PHONE NO.: _____ UNIT(S): _____ LOT(S): _____

SPECIFICATIONS

SQUARE FOOTAGE: _____ MODULAR OR STUD WALLS: _____ CIRCLE ONE: HEATED OR COOLED
WINDOWS _____ DOORS _____ TYPE OF ROOF: _____ SHINGLE TYPE/COLOR _____
BRICK TYPE/COLOR: _____ SIDING TYPE/COLOR: _____ EXTERIOR MATERIAL: _____

ATTACHED OR SEPARATE GARAGE: _____ SLAB OR PIER & BEAM: _____
DRIVEWAY MATERIAL: _____ HOMESTEAD: _____ YES _____ NO

CONTRACTOR: _____ PHONE NO.: _____
ADDRESS: _____ CITY: _____

CONSTRUCTION DATE: _____ COMPLETION DATE: _____

I/We understand the following in submitting application:

- All request and approvals must comply with the Restricted Covenants. An approval granted on improvements not meeting requirements of the Restrictive Covenants will not act as a waiver of said Restrictive Covenants.
- Must attach floor plan, exterior elevation and site plan. (Must show the distance of each property line of location of home).
- Must furnish copy of Agreement to install septic system to meet Cherokee County and Texas Rules & Regulations for Septic Systems and copy of permits issued.
- Property owner must furnish proof of lot ownership with this form and proof All fee(s) and/or violations are current prior to approval.
- Property Owner is responsible for damage to roads and utilities. A one-time fee of two hundred dollars (\$200.00) will be payable and due at time of application. This will be used for road repairs needed due to heavy trucks/equipment entering property during construction of your new home.

You must give at five (5) days' notice to ACC or Office Mgr. when construction is to begin. The entry gate will be opened by appointment only and only during business hours.

The home cannot be occupied temporarily or permanently, until all utilities and the septic system is installed.

Sketch of Exterior elevation: (How the structure appears as to roof line, foundation, windows and doors).

SKETCH OF SITE PLAN: (LOCATION OF STRUCTURE ON LOT, INDICATING NUMBER OF ALL SIDES TO PROPERTY LINE).

I/We are liable for any damage to the Subdivisions roads, water system, facilities, etc., which may occur as a result of my, or anyone in my employment of any contractor during the improvement of my lot. That all improvements and/or buildings must be approved by the ACC before construction begins.

Property Owner Signature

Date

ACC Member Signature

Date approved